

**FACILITIES STEERING COMMITTEE MEETING**

DATE: 03 June 2009, 3:15pm-5:00pm  
SUBJECT: Palo Alto HS Facilities Steering Committee  
ATTENDEES: See attached sign-in sheet

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The following are the highlights of the meeting:

1. Principal Jacquie McEvoy called the meeting to order. She announced that Michael Najar will be replacing Ron Williamson's seat on the committee, and that Hok Ky will no longer be participating as a committee member. She introduced landscape architect Derek McKee of Verde Design, Inc. Verde is the landscape architectural firm hired by the District to design the El Camino field, baseball field, and home bleacher replacement projects.
2. McKee presented two different options for the \$1.65M home-bleacher replacement project at the football stadium. The advantages and disadvantages of each option were discussed, and the public audience had a chance to make comments and ask questions. The Sustainability Committee prepared a statement in favor of preserving the sycamore trees that may be impacted if the bleacher project goes forward with either of the two options. The statement was read by Bob Golton:

*"The row of sycamores benefits the campus. They provide shade and coolness, they save energy, and they reduce pollution and noise. They also seem to enhance the ambiance and telling of history on the campus. Please consider this as you are forming your recommendation."*

The Facility Steering Committee did not decide on a recommendation for the Board's approval at this time.

3. Architect Erwin Lee greeted the committee, and gave updates of the planning and design of the three current projects. The updates are as follows:

*New Classroom Building*

- Lee presented a site plan diagram that showed the location of the proposed new classroom building. He gave a summary of what was discussed at the last meeting, and explained that the social studies department, which will occupy the first floor, requires a directly-adjacent resource room. The math department, which will occupy the second floor, does not require this layout. He reiterated that there are constraints of the site, such as the corporation yard and central plant building that must remain.
- He presented three different layout schemes, and described key elements of each, including classrooms with windows on opposing, exterior walls to let in natural light and provide cross ventilation, solar tubes for day-lighting portions of

the first floor, a hybrid of indoor and outdoor circulation, and a forecourt that separates the new building from the existing library.

- In the last meeting, the math department expressed concerns that an additional classroom may be needed if the upcoming A-G requirements go into effect. This topic will be further discussed in the upcoming joint meeting with the math and social studies departments on Monday, June 8.

#### *Relocatable Classroom Buildings*

- Lee presented site plan diagrams that showed the current and proposed locations of the relocatable classroom buildings (relos) that will be used for interim housing during construction of the various projects. 6 relos will be installed in the quad at the lawn adjacent to the memorial bench area and the main entrance to the existing library. Additionally, 3 relos will be installed adjacent to the weight room with the backs facing the swimming pool.
- Relos P-1 through P-8 and CL-1 will be removed from their current locations to make room for the construction of the new classroom building.
- These relos will be moved in the Summer or Fall of 2010. Other locations for these relos were researched, but these locations are best for supervision.
- Principal McEvoy stated that the proposed locations are fine and that the site committee is open to adding more relos if necessary in order to get more construction under way. Specifically, the construction of the Media Arts Center could begin sooner than later.

#### *Media Arts Center*

- There have been two Media Arts meetings to date. A meeting is scheduled for Thursday, June 4th at 2:30 pm to discuss the proposed layout of the Media Arts Center.
4. Stu Berman gave an update from the Theater planning sub-committee. Currently, the Menlo-Atherton Theater is the state of the art model that is being researched. The teachers in the theater arts department are in the process of assessing their individual teaching needs and will be reporting back to the committee when they have collaborated on that effort. Lee recommended that the sub-committee try out various seat sizes to get a better feeling of the range in comfort, quality and price.
  5. The following are the highlights of the comments and questions from the meeting:

Can construction access for the new classroom buildings project be gained through the corpyard via Churchill?

- Tom Hodges explained that parked busses fill up the corpyard, which limits the space that is necessary for construction equipment access.

When will work start on the Multi-Use Field?

- That project is currently scheduled to start in May of 2010.

END

Prepared by Dean Schmitz of Deems Lewis McKinley. Please advise if you feel that any of the above items are inaccurate or need further clarification or detail.

cc: Attendees  
File

# 6.03.09 FACILITIES STEERING MEETING

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