

The following are commonly used forms and other key documents used in Mr. Kandell's classes.

CRITICAL THINKING AND WRITING

Literary Terms (<http://www.paly.net/~pkandell/literaryterms.pdf>)

Model discussion questions (<http://www.paly.net/~pkandell/modelquestionsf451.pdf>)

Buddy Books: Outside Reading Assignment

(http://www.paly.net/~pkandell/outside_reading_crit_think.pdf)

AMERICAN LITERATURE

Literary Terms (<http://www.paly.net/~pkandell/literaryterms.pdf>)

Model discussion questions (<http://www.paly.net/~pkandell/literaryterms.pdf>)

Buddy Books: Outside Reading Assignment

(http://www.paly.net/~pkandell/outside_reading_crit_think.pdf)

Vocabulary system (<http://www.paly.net/~pkandell/amvocab.pdf>)

VOICE

Web Journalism class guidelines (<http://www.paly.net/~pkandell/voiceguidelinesf03.pdf>)

Voice Point System (<http://www.paly.net/~pkandell/voicepointssystem.pdf>)

Voice Beat System (<http://www.paly.net/~pkandell/voicebeatsystem.pdf>)

Voice Staff Information Sheet (http://www.paly.net/~pkandell/voicestaffinfo_2003.pdf)

Off-campus parent permission form

(http://www.paly.net/~pkandell/off_campus_parent_permissio.pdf)

Voice editor job descriptions

(http://www.paly.net/~pkandell/voice_editor_job_descr.pdf)

Image request form (http://www.paly.net/~pkandell/image_request_form.pdf)

Story submission etiquette

(http://www.paly.net/~pkandell/story_submission_etiquette.pdf)

Think pad (<http://www.paly.net/~pkandell/thinkpad.pdf>)

How to schedule your story with the editors

(http://www.paly.net/~pkandell/storysteps_howto.pdf)

Story scheduling form (http://www.paly.net/~pkandell/story_scheduling_form.pdf)

VERDE

Verde advertising contract (<http://www.paly.net/~pkandell/verdeadcontractf2003.pdf>)

Staff information sheet (http://www.paly.net/~pkandell/verdestaffinfo_f2003.pdf)

Job descriptions (<http://www.paly.net/~pkandell/verdejobdescriptions.html>)

Technical instructions for section editors (<http://www.paly.net/~pkandell/sectioned.html>)

Image request form (http://www.paly.net/~pkandell/image_request_form.pdf)

Off-campus parent permission form

(http://www.paly.net/~pkandell/off_campus_parent_permissio.pdf)

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Think pad (<http://www.paly.net/~pkandell/thinkpad.pdf>)